# New NMAS Mediator Membership Application

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| First Name |  | Last Name |  |
| Date of Birth |  | Gender |  |
| Organisation Name (if paying) |  | | |
| Organisation Website |  | | |
| Job Title |  | | |
| **Preferred Contact Details** | | | |
| Work Address |  | | |
| Postal Address  (if different) |  | | |
| Preferred Contact Number |  | | |
| Other Contact Number |  | | |
| Preferred Email for Membership |  | | |
| Other Email |  | | |

## Assessment for New NMAS Mediator Accreditation

## *You must apply for NMAS Accreditation within 6 months of successfully completing your Assessment. If the date on your certificate is more than 6 months ago you may need to complete a refresher training and re-assessment.*

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| **Assessment Provider** |  |
| **Date of assessment** |  |
| Please attach a copy of your Certificate of Assessment. | |

## Approval for NMAS Accreditation

## Insurance

You must have Professional Indemnity Insurance, either through your professional practice or employer or statutory immunity through your employer. A minimum cover policy is sufficient. We also recommend that you add public liability cover to your policy. You must notify Mediation Institute if your insurance coverage changes.   
**Please attach your Certificate of Currency if insured as a sole practitioner or through your business.**

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|  | I have Professional Indemnity Insurance | |
| *Name of insurer* | | *Renewal date* |
|  | I have insurance or statutory immunity through my employer | |
| N*ame of employer organisation* | | |

**Professional Indemnity Insurance:** All Solutions Insurance can write a policy at somewhere around $350 depending on your state and the level of cover you need.   
For a quote contact Dani Grahame on [danielle@allsolutionsis.com.au](mailto:danielle@allsolutionsis.com.au) 0447 135 151 or   
Samantha Bridges [samantha@allsolutionsis.com.au](mailto:samantha@allsolutionsis.com.au) 0437 712 753

*Insurances services are provided for the convenience of members. Mi receives no benefit or commissions. For Policy Wording and Disclosure please refer to All Solutions Insurance*

To be a NMAS Mediator you must be of good character and possess appropriate personal qualities and experience to conduct a mediation process independently, competently, and professionally. To demonstrate this please supply the following:

1. Written references from two (2) members of your community who have known you for more than three (3) years indicating that you are of good character **or** demonstrate that you have already satisfied this requirement under another system.

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|  | 2 written references attached or |
|  | other evidence attached: |

1. Have you been disqualified from any type of professional practice?

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|  | I have not been disqualified from any type of professional practice |
|  | Details of the circumstances of my disqualification are attached |

1. Have you had any criminal conviction?

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|  | I do not have any criminal convictions |
|  | Details of the circumstances of my criminal convictions are attached |

1. Do you have any impairment that could influence your capacity to discharge your obligations in a competent, honest, and professional manner?

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|  | I have the capacity to mediate in a competent, honest, and professional manner |
|  | Details of impairments attached |

1. Have you ever been refused NMAS Accreditation or had your accreditation renewal or suspended or cancelled?

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|  | I have never had my NMAS accreditation refused, suspended, or cancelled. |
|  | Details of the circumstances of my NMAS accreditation refusal, suspension or cancellation attached. Please include the name of the RMAB that was involved. |

1. Do you agree to comply with the NMAS Standards and any legislation, professional standards and any other requirements that may apply to your role as a mediator?

[https://msb.org.au/national-mediator-accreditation-system.pdf](https://msb.org.au/themes/msb/assets/documents/national-mediator-accreditation-system.pdf)

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|  | Yes |
|  | No. Proceed no further you cannot become a NMAS mediator without this undertaking. |

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|  | All information provided is correct to the best of my knowledge. I understand that Mediation Institute may require further information if I have disclosed criminal convictions or other potential impediments to my accreditation.  I authorise Mediation Institute to seek information from any party noted on my application and/or supporting documents to evaluate my application. |
|  | I understand that Mediation Institute will share information with the Mediators Standards Board in order to administer my NMAS Accreditation and add me to the mandatory register of NMAS Mediators <http://msb.org.au/mediators> |
| **FDR Practitioners only: Please be aware that by** *authorising Mediation Institute to act as your independent complaint handling service you authorise Mi to notify the Attorney Generals Department if a substantiated complaint is made against you which requires disciplinary action and/or to notify them of other changes that may affect your registration as a FDR Practitioner. We will advise you by email using the email address you have provided prior to a notification to the Attorney Generals Department.* | |

## NMAS Accreditation is for 2 years - Renewal Requirements

You must renew your accreditation every 2 years. Renewal requirements include a minimum of 25 practice hours (mediation or conciliation) and 25 hours of professional development relevant to an NMAS accredited mediator.

## In Addition – Practitioner Membership Categories

You can include other forms of practitioner membership under the following categories at no extra cost. If you did not train with Mediation Institute evidence of your qualification or registration is required.

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|  | | **Practitioner Categories (other than NMAS)** | **More Information** |
| FDRP |  | I am a Family Dispute Resolution Practitioner | My Registration Number is: **F** |
|  | I am applying to be a Family Dispute Resolution Practitioner. | Attached - my Grad. Dip. FDR or equivalent Course Certificate from: |
| FGC |  | I am a Family Group Conference Facilitator | Attached - my Course Certificate from: |

## Payment

## $360 for two years including the NMAS Accreditation Fee

Pay online - [New NMAS Mediator Membership | Mediation Institute](https://www.mediationinstitute.edu.au/product/new-nmas-mediator-membership/) You can pay by credit card or request an invoice for payment by bank transfer.

Email [office@mediationinstitute.edu.au](mailto:office@mediationinstitute.edu.au) if you have any difficulties with arranging payment.

**Membership Includes**

1. **NMAS Accreditation** – Mediation Institute updates the NMAS Register for 2 years once your accreditation application has been processed.
2. **Complaint Handling -** Membership includes access to our independent complaint handling service for NMAS Mediators, Family Dispute Resolution Practitioners and Family Group Conference Facilitators. <https://www.mediationinstitute.edu.au/complaint-handling-service/>
3. **Professional Supervision / Collegiate Support –** you can call the office for a second opinion, purchase a mentoring session or join in a group discussion with other members at PD events
4. **Mi Mediators Network –** an online community for mediators hosted by Mediation Institute. [https://network.mediationinstitute.edu.au/join](https://network.mediationinstitute.edu.au/share/u4-WB63_sbyLEIgv?utm_source=manual)
5. **Professional Development –** membership includes free and member discounts on ongoing professional development opportunities. https://www.mediationinstitute.edu.au/events/
6. **Shared Learning and Community –** members can access to the Mediation Institute member only resources portal with access to role play participation and observation. https://mi.study247.online
7. **Member discounts and special offers** - <https://www.mediationinstitute.edu.au/member-benefits/>
8. **An Invitation to volunteer** with Interact Support Inc. [www.interact.support](http://www.interact.support/) Members of Interact Support have the potential to be involved in the delivery of dispute resolution services as a co-mediator and potentially become a lead practitioner with the Mi Community Dispute Resolution Program. The role is volunteer with an honorarium paid where possible.   [https://network.mediationinstitute.edu.au/interactCDRS](https://network.mediationinstitute.edu.au/share/yWSdOmVL-gg_mpvR?utm_source=manual)

**How would you like to promote yourself?**

We have a Mediation Institute list of Members on the Dispute Resolution Agency but you can choose whether to have a listing or not. We also host a public google map of members which links back to your profile and shows your preferred town or city suburb location.

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| **Y/N** | **Do you want us to promote your Professional Practice in the following ways?** |
|  | I would like a visible profile on the Mediation Institute website linking through to the Dispute Resolution Agency [www.disputeresolutionagency.com](http://www.disputeresolutionagency.com) |
|  | I would like to be on the [Mediation Institute Members Map.](https://www.google.com/maps/d/u/0/edit?mid=1xsDbQJTV-ZQqdf2YkCAcAiL_Rnw-4SAo&usp=sharing) This requires you to provide a suburb or town to link to geographically.  **The town or suburb for my map listing is:** |
|  | I am looking for additional business development support. Find out more about the Dispute Resolution Agency premium listing services - [Information for Providers | The Dispute Resolution Agency](https://www.disputeresolutionagency.com/how-it-works) |

**Not a private practitioner or have special privacy requirements?**

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|  | It is important that my **contact details** are NOT listed on a public map or website. Please provide clear instructions below. |
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