## Mediation Institute Practitioner Membership Renewal

**Note: Use this form if you are NOT also applying for NMAS Accreditation renewal through Mediation Institute. Locate the form for the NMAS Mediator Accreditation Renewal through Mi** [**Here**](https://www.mediationinstitute.edu.au/join-mediation-institute/)

# Personal Details

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Last Name |  |
| Date of Birth |  | Gender |  |
| Company Name |  | | |
| Company Website |  | | |
| Job Title |  | | |
| **Preferred Contact Details** | | | |
| Business Address |  | | |
| Postal Address  (if different) |  | | |
| Preferred Contact Number |  | | |
| Other Contact Number |  | | |
| Preferred Email |  | | |
| Other Email |  | | |
| Email 2 |  | | |

# Insurance

## You must have Professional Indemnity Insurance, either through your professional practice or employer or statutory immunity through your employer. A minimum cover policy is sufficient. We also recommend that you add public liability cover to your policy. You must notify Mediation Institute if your insurance coverage changes.

**Professional Indemnity Insurance:** All Solutions Insurance can write a policy for about $350 depending on your state and the level of cover you need.   
Contact Dani Grahame on [danielle@allsolutionsis.com.au](mailto:danielle@allsolutionsis.com.au) 0447 135 151 or   
Samantha Bridges [samantha@allsolutionsis.com.au](mailto:samantha@allsolutionsis.com.au) on 0437712753 for a quote.

*Insurances services are provided for the convenience of members. Mi receives no benefit or commissions. For Policy Wording and Disclosure please refer to All Solutions Insurance*

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| --- | --- | --- |
|  | I have Professional Indemnity Insurance | |
| *Name of insurer* | | *Renewal date* |
|  | I have insurance or statutory immunity through my employer | |
| N*ame of organisation* | | |

## Practitioner Membership Includes:

1. **Complaint Handling -** Membership includes access to our independent complaint handling service for NMAS Mediators (not accredited through Mediation Institute), Family Dispute Resolution Practitioners and Family Group Conference Facilitators.  <https://www.mediationinstitute.edu.au/complaint-handling-service/>
2. **Professional Supervision / Collegiate Support –** you can call the office for a second opinion, purchase a mentoring session or join in a group discussion with other members
3. **Professional Development –** membership includes free ongoing professional development opportunities. https://www.mediationinstitute.edu.au/events/
4. **Shared Learning and Community –** members can access to the Mediation Institute member community [https://network.mediationinstitute.edu.au](https://network.mediationinstitute.edu.au/)
5. **Document Repository and Resources –** members can join in student role plays and locate resources.  https://mi.study247.online
6. **Discounted access to The Dispute Resolution Agency Directory** listing – heavily discounted for all Mediation Institute members [www.mediationinstitute.edu.au/dispute-resolution-agency](http://www.mediationinstitute.edu.au/dispute-resolution-agency)
7. **An Invitation to volunteer** with Interact Support Inc. [www.interact.support](http://www.interact.support) Members of Interact Support have the potential to be involved in the delivery of dispute resolution services as a co-mediator and potentially become a lead practitioner with the Mi Community Dispute Resolution Program [https://network.mediationinstitute.edu.au/co-mediation and Mi Community DR](https://network.mediationinstitute.edu.au/co-mediation%20and%20Mi%20Community%20DR)  A honorarium is paid possible.

**Membership Categories**

### Please review the table below and supply the necessary information if you would like to be recognised in any of these categories. *It does not affect your membership fee to be recognised in more than one membership category.*

If you trained with Mi just indicate that below. If you did not train with Mediation Institute evidence of your qualification or registration is required.

|  |  |  |  |
| --- | --- | --- | --- |
| **Tick below** | | **Practitioner Categories** | **More Information** |
| **NMAS** |  | I am a NMAS Mediator accredited through a different Recognised Mediator Accreditation Body (RMAB) | My RMAB is:  Expiry Date: |
| **FDRP** |  | I am applying for accreditation as a Family Dispute Resolution Practitioner or pending reinstatement of my registration. | Attached Course Certificate from: |
|  | I am a Family Dispute Resolution Practitioner | My Registration Number is: **R** |
| **FGC** |  | I am a Family Group Conference Facilitator | Attached Course Certificate from: |

|  |  |
| --- | --- |
| **Y/N** | **Declarations** |
|  | Have you been disqualified from any type of professional practice? *If yes provide more information.* |
|  | Do you have any criminal convictions? *If* *yes provide more information.* |
|  | Do you believe that you have any impairment that could influence your capacity to discharge your obligations in a competent, honest and professional manner? *If yes provide more information.* |
|  | Do you agree to comply with the Mediation Institute Code of Ethics and with any relevant legislation, professional standards and any other requirements that may apply to ALL professional roles you undertake? <https://www.mediationinstitute.edu.au/mediation-institute-forms/> |
| Mediation Institute may require further information if you have disclosed criminal convictions, a suspension, or other potential impediments to your membership and / or accreditation. | |
|  | Have you provided all relevant information correctly and to the best of your knowledge to allow Mediation Institute to evaluate your application? |
|  | Do you authorise Mediation Institute to seek information from any party noted on your application and/or supporting documents to evaluate your application? |
|  | **FDR Practitioners only:** *By authorising Mediation Institute to act as your independent complaint handling service you authorise Mi to notify the Attorney Generals Department if a substantiated complaint is made against you which requires disciplinary action and/or to notify them of other changes that may affect your registration as a FDR Practitioner. We will advise you by email using the email address you have provided prior to a notification to the Attorney Generals Department.* |

**Suspension**

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| --- | --- |
| **Yes/No** | **Is your FDR Registration or NMAS Accreditation currently suspended?** |
|  | If Yes, what are the conditions for reinstatement? |

**Professional Development**

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| **Yes/No** | **If audited, could you provide evidence of 25 hours of relevant professional development in the past two years?** |
|  | Comments: |

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| --- |
| **Payment Online:**  <https://www.mediationinstitute.edu.au/product-category/membership/practitioner-membership/> or email [office@mediationinstitute.edu.au](mailto:office@mediationinstitute.edu.au) if you would like an invoice sent. |
| *This member category does not include NMAS Accreditation through Mediation Institute. You can join as a Practitioner Member if you are NMAS Accredited with another RMAB or* [*get the correct form*](https://www.mediationinstitute.edu.au/join-mediation-institute/) *to accredit or renew your accreditation with Mediation Institute.* |

# How would you like to promote yourself?

Mediation Institute (Mi) is phasing out the full profiles on our website for members due to the introduction of the Dispute Resolution Agency which will provide better visibility and support.

We will however continue to maintain a public register and map of members with phone, email, social media and website links for those members who would like that level of visibility.

**Please indicate your preferences below.**

|  |  |
| --- | --- |
| **Y/N** | **Do you want us to promote your Professional Practice in the following ways?** |
|  | I would like to join the Dispute Resolution Agency with the Mediation Institute Member Discount. $30 a month instead of $90 a month. Find out more [The Dispute Resolution Agency Australasia (mediationinstitute.edu.au)](https://www.mediationinstitute.edu.au/dispute-resolution-agency/) |
|  | I would like a visible profile on the Mediation Institute website.  Email: same as the application (indicate if other)  Phone: same as the application (indicate if other)  Links: paste any links you want e.g. LinkedIn etc |
|  | I would like the following information on my profile: |
|  | I would like to be on the [Mediation Institute Members Map.](https://www.google.com/maps/d/u/0/edit?mid=1xsDbQJTV-ZQqdf2YkCAcAiL_Rnw-4SAo&usp=sharing) This requires you to provide a suburb or town to link to geographically.  **The town or suburb for my map listing is:** |

## Not a private practitioner or have special privacy requirements?

|  |  |
| --- | --- |
|  | It is important that my **contact details** are NOT listed on a public map or website. Please provide clear instructions below. |
|  | |