A **Portfolio** is often used as an assessment instrument during a Recognition of Prior Learning (RPL) Process

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| Name of R.T.O.: Inspiritive in collaboration with Mediation Institute | | | | |
| Assessment Instrument: Portfolio for Recognition of Prior Learning Pathway | | | | |
| Candidate Name: Date portfolio is due:  Assessor: Joanne Law | | | | |
| **Unit Code and Name:** CHCFAM002 - Work with a child-focused approach | | | | |
| **Instructions for the assessor:** | | | | |
| Review the information to be provided by the learner with them and provide guidance as required. | | | | |
| **Reasonable adjustment required?** | | | | |
| Yes / No explain reason if yes | | | | |
| **Instructions for the Candidate:** | | | | |
| The purpose of this portfolio is to gather evidence towards the unit of competency listed above. | | | | |
| **What happens if I can provide a portfolio of evidence for this unit?**  Following the presentation of evidence to the assessor, you will be asked to attend an interview to discuss your submission to determine if it meets the rules of evidence which relate to currency, sufficiency, validity and authenticity.  In this portfolio you are required to gather evidence to support your request for recognition of prior learning. | | | | |
| Please label all documents submitted clearly with your Name and Document Name and upload to your RPL task in the learning management system <https://mi.study247.online/courses/124/assignments/1342> if you have been enrolled or email to [office@mediationinstitute.edu.au](mailto:office@mediationinstitute.edu.au)  A description of the elements and required evidence (Documents) is listed on the next page.  For a full description of the requirements for each element visit <https://training.gov.au/Training/Details/CHCFAM002> | | | | |
| Contact – 1300 781 533 for any additional information or to arrange your assessment review with the assessor. | | | | |
| CHCFAM002 - Work with a child-focused approach evidence that you  (a)make child needs central to service provision,  (b) support parents to maintain child focused approaches (c) respond to situations requiring child inclusive process  (d) monitor and evaluate child-focused practice.Including evidence:CV - showing that you work or have recently worked in a role requiring you to work in a child-focused wayCases Description CHCFAM002 - A description services you delivered where you applied the concepts and intention of working in the child’s best interests as stated in the Family Law Act 1975 in the planning, provision and monitoring of services to at least 3 families with children experiencing conflict. Including situations where the child is vulnerable or at risk or where there is a requirement for child inclusive practice.Letter of Support – from your employer or a colleague identifying that they have seen your cases description and support your application for RPL clearly identifying their role and contact information. **Any other supporting documents e.g formal or informal training or other evidence you consider relevant.** List all documents you will be supplying below**.** | | | | |
| **Actual Portfolio Content:** | | **Satisfactory** | | **Not satisfactory** |
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| **The evidence in the portfolio displayed** ¨ Satisfactory ¨ Not satisfactory  **Feedback to Candidate:**  - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -- -  - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -- -  - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -  **Notes for reassessment:** | | | | |
| Candidate signature: |  | | Date: | |
| Assessor signature: |  | | Date | |