# Mediation Institute NMAS Membership

# Personal Details

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Last Name |  |
| Date of Birth |  | Gender |  |
| Company Name |  | | |
| Company Website |  | | |
| Job Title |  | | |
| **Preferred Contact Details** | | | |
| Business Address |  | | |
| Postal Address  (if different) |  | | |
| Preferred Contact Number |  | | |
| Other Contact Number |  | | |
| Preferred Email |  | | |
| Other Email |  | | |

## Approval for NMAS Accreditation

To be a NMAS Mediator you must be of good character and possess appropriate personal qualities and experience to conduct a mediation process independently, competently and professionally. In order to demonstrate this please supply the following:

1. Written references from two (2) members of your community who have known you for more than three (3) years. The reference must say that you are of good character **or you can** demonstrate that you have already satisfied this requirement under another system.

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|  | 2 written references attached or |
|  | other evidence attached: |

1. Have you been disqualified from any type of professional practice?

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|  | I have not been disqualified from any type of professional practice |
|  | Details of the circumstances of my disqualification are attached |

1. Have you had any criminal conviction?

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|  | I do not have any criminal convictions |
|  | Details of the circumstances of my criminal convictions are attached |

1. Do you have any impairment that could influence your capacity to discharge your obligations in a competent, honest and professional manner?

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| --- | --- |
|  | I have the capacity to mediate in a competent, honest and professional manner |
|  | Details of impairments attached |

1. Have you ever been refused NMAS Accreditation or had your accreditation renewal or suspended or cancelled?

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| --- | --- |
|  | I have never had my NMAS accreditation refused, suspended or cancelled. |
|  | Details of the circumstances of my NMAS accreditation refusal, suspension or cancellation attached. Please include the name of the RMAB that was involved. |

1. Do you agree to comply with the NMAS Standards and any legislation, professional standards and any other requirements that may apply to your role as a mediator?

|  |  |
| --- | --- |
|  | Yes |
|  | No. Proceed no further you cannot become a NMAS mediator without this undertaking. |

## Insurance

You must have Professional Indemnity Insurance, either through your professional practice or employer or statutory immunity through your employer. A minimum cover policy is sufficient. We also recommend that you add public liability cover to your policy. You must notify Mediation Institute if your insurance coverage changes.

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| --- | --- | --- |
|  | I have Professional Indemnity Insurance | |
| *Name of insurer* | | *Renewal date* |
|  | I have insurance or statutory immunity through my employer | |
| N*ame of organisation* | | |

**Professional Indemnity Insurance:** All Solutions Insurance can write a policy at somewhere between $280 and $330 depending on your state and the level of cover you need.   
Contact Dani Grahame on [danielle@allsolutionsis.com.au](mailto:danielle@allsolutionsis.com.au) 0447 135 151 or   
Samantha Bridges [samantha@allsolutionsis.com.au](mailto:samantha@allsolutionsis.com.au) for a quote. (Current Feb 2021)

*Insurances services are provided for the convenience of members. Mi receives no benefit or commissions. For Policy Wording and Disclosure please refer to All Solutions Insurance*

## Evidence of Competence for a New NMAS Mediator Membership Application

You must apply for NMAS Accreditation within 6 months of completing your Assessment.   
If the date on your certificate is more than 6 months ago re-assessment will usually be required. There is a fee for that assessment.

<https://www.mediationinstitute.edu.au/product/nmas-mediator-accreditation-assessment/>

|  |  |
| --- | --- |
| **Organisation** |  |
| **Date of assessment** |  |
| If you did not complete your NMAS Accreditation with Mediation Institute attach a copy of your Certificate of Assessment or equivalent | |

## Renewal Requirements

Your NMAS renewal will be due in 2 years. Renewal requirements include a minimum of 25 practice hours (mediation or conciliation) and 25 hours of professional development as a NMAS accredited mediator.   
  
If you are also a FDRP and / or FGC you should ensure that you complete a similar amount of PD related to the type of dispute resolution you practice.

## In Addition – Practitioner Membership Categories

You can include practitioner membership under the following categories at no extra cost.   
If you did not train with Mediation Institute evidence of your qualification or registration is required.

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|  | | **Practitioner Categories (other than NMAS)** | **More Information** |
| FDRP |  | I am a Family Dispute Resolution Practitioner | My Registration Number is: |
|  | I am applying for accreditation as a Family Dispute Resolution Practitioner. | Attached Course Certificate from: |
| FGC |  | I am a Family Group Conference Facilitator | Attached Course Certificate from: |
| Other |  | Please advise if you have specialist post accreditation training in [Relationship Mediation](https://www.mediationinstitute.edu.au/transformative-relationship-mediation-training/), Elder Mediation, Arbitration or other approach. | Attached Course Certificate from: |

**Suspension**

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| **Yes/No** | **Is your FDR Registration currently suspended?** |
|  | If Yes, what are the conditions for reinstatement? |

## Membership Included

1. **NMAS Accreditation** – Mediation Institute updates the NMAS Register for 2 more years once your renewal has been processed.
2. **Complaint Handling -** Membership includes access to our independent complaint handling service for NMAS Mediators, Family Dispute Resolution Practitioners and Family Group Conference Facilitators. <https://www.mediationinstitute.edu.au/complaint-handling-service/>
3. **Professional Supervision / Collegiate Support –** you can call the office for a second opinion, purchase a mentoring session or join in a group discussion with other members
4. **Professional Development –** membership includes free ongoing professional development opportunities. https://www.mediationinstitute.edu.au/events/
5. **Shared Learning and Community –** members can access to the Mediation Institute member community and shared learning. https://mi.study247.online and members only Facebook group <https://www.facebook.com/groups/mi.member>
6. **Mediation Institute Member Directory** listing - free for all members <https://www.mediationinstitute.edu.au/mi-members/> and Mediation Institute Members Map – [Mi Members Google Map](https://www.google.com/maps/d/viewer?mid=1xsDbQJTV-ZQqdf2YkCAcAiL_Rnw-4SAo&ouid=0&ll=-30.74996350878028%2C134.6619959&z=5)
7. **Member discounts and special offers** - https://www.mediationinstitute.edu.au/member-benefits/
8. **An Invitation to join** and potentially become a volunteer or contractor with Interact Online Dispute Diagnostic and Dispute Resolution Service [www.interact.support/working-with-interact-support](http://www.interact.support/working-with-interact-support)

# Declarations

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|  | I understand that Mediation Institute may require further information if I have disclosed criminal convictions or other potential impediments to my accreditation. I authorise Mediation Institute to seek information from any party noted on my application and/or supporting documents to evaluate my application. | | | | | | | | |
|  | All information provided is correct to the best of my knowledge. | | | | | | | | |
|  | I understand that Mediation Institute will share information with the Mediators Standards Board in order to add my details to their register of NMAS Mediators. <http://msb.org.au/mediators> | | | | | | | | |
|  | **FDR Practitioners only:** *By authorising Mediation Institute to act as your independent complaint handling service you authorise Mi to notify the Attorney Generals Department if a substantiated complaint is made against you which requires disciplinary action and/or to notify them of other changes that may affect your registration as a FDR Practitioner. We will advise you by email using the email address you have provided prior to a notification to the Attorney Generals Department.* | | | | | | | | |
| **Name** | |  | | | | | **Date** |  | |
| **Signature** | |  | | | | | | | |
| Payment | | | You can email this back with your Visa or Mastercard details or pay online at [**https://www.mediationinstitute.edu.au/product/new-nmas-mediator-accreditation/**](https://www.mediationinstitute.edu.au/product/new-nmas-mediator-accreditation/) | | | | | |
| **Payment Amount** | | | | $360 | Card Type | Mastercard or Visa | | |
| **Name on Card** | | | |  | | | | |
| **Card Number** | | | |  | | | | |
| **Expiry Date** | | | |  | CVV |  | | |
| **Notes** | | | |  | | | | |

**Request an invoice by email or calling 1300 781 533**

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| **BPay**   1. Access your online or mobile banking. 2. Enter BPay biller code: 274811 3. Follow the instructions using your name or invoice number as a reference.   BPay accepts payment from debit or credit Visa or Mastercard and transfers. | Pay by PhoneCall 1300 267 074Enter Biller ID: 487 405  1. Enter your Name or Invoice Number: 2. Enter the amount: 3. Enter your card details: |

# How would you like to promote yourself?

Mediation Institute (Mi) supports rich profiles on our website for members with photos, information about your qualifications, experience with different types of dispute resolution and even a video or audio file if you would like. **Please indicate your preferences below.**

|  |  |
| --- | --- |
| **Y/N** | **Do you want us to promote your Professional Practice in the following ways?** |
|  | I would like a [full profile on the Mediation Institute website.](https://www.mediationinstitute.edu.au/mi-members/)  Provide any additional information to [members@mediationinstitute.edu.au](mailto:members@mediationinstitute.edu.au) by email or use the profile form you can download to provide the information we need. - <https://www.mediationinstitute.edu.au/profile-for-our-website-template/> |
|  | I would like to be on the [Mediation Institute Members Map.](https://www.google.com/maps/d/u/0/edit?mid=1xsDbQJTV-ZQqdf2YkCAcAiL_Rnw-4SAo&usp=sharing) This requires you to provide a suburb or town to link to geographically.  **The town or suburb for my map listing is:** |
|  | I would like a link on my profile to my LinkedIn profile. Paste the link below. |
|  | I would like a link on my profile to other social media profiles, groups or pages. Paste the links below. |

## Not a private practitioner or have special privacy requirements?

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|  | It is important that my **contact details** are NOT listed on a public map or website. Please provide clear instructions below. |
|  | I am part of a corporate membership and/or would prefer a profile with a business logo and general contact details rather than a photo of me and my contact details.   Please provide your instructions below: |

**Website Categories**

If you are having a public profile, select the categories you are qualified for. They will be used on filters on our website directories and make it easier for people to find you.

|  |  |
| --- | --- |
| **Y/N** | **Membership Categories** |
|  | **NMAS Mediator** |
|  | **Family Dispute Resolution Practitioner (FDRP)** [**Interested in this training? Find out more.**](https://www.mediationinstitute.edu.au/chc81115-graduate-diploma-family-dispute-resolution/) |
|  | **Family Group Conference Facilitator (FGC)** [**Interested in this training? Find out more.**](https://www.mediationinstitute.edu.au/family-group-conference-facilitator-training/) |

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| **Y/N** | **Directory Categories** |
|  | **Coach – conflict or related disciplines.** [**Interested in New Ways Coach Training? Find out more.**](https://www.mediationinstitute.edu.au/new-ways-for-families-coach-training/) |
|  | **Transformative Relationship Mediation** [**Interested in this Training? Find out more**](https://www.mediationinstitute.edu.au/transformative-relationship-mediation-training/) |
|  | Private Practitioner i.e., you are available for referrals |
|  | Business Mediation |
|  | Child Inclusive Practitioner (CIP) |
|  | Parenting Coordinator |
|  | Community Mediation |
|  | Workplace Mediation |
|  | Evaluative Mediation |
|  | Indigenous Mediator |
|  | **Multilingual Mediator**- List the languages you can speak to a professional standard: |
|  | List any other categories you would like to propose: |