# Email Creation Security Form

## Student / Member to Complete

* mediationinstitute.edu.au email is for access to Office.com software and programs used in Mi Courses
* interact.support email is for mediators who are members of the Interact Support mediator pool

|  |  |
| --- | --- |
| Surname |  |
| First Name |  |
| Your Preferred (Current) email Address |  |
| Preferred Phone Number |  |
| Are you a Current Mediation Institute Student? | [ ]  Yes [ ]  No |
| Are you a Mediation Institute Member? | [ ]  Yes [ ]  No |
| Are you applying for, or are a member of Interact Support mediator Pool  | [ ]  Yes [ ]  No |
| Would you prefer the new email addresses to be redirected to your preferred email addresses? | [ ]  Yes [ ]  No |

## Staff Use ONLY

|  |  |
| --- | --- |
| Reviewed by |  |
| Email Account Creation Approved | [ ]  Mi [ ]  Interact [ ]  No |
| Date Approved |  |
| fname.lname@mediationinstitute.edu.au | [ ]  Yes [ ]  No |
| Created email(s) |  |
| Date Created |  |
| fname.lname@interact.support | [ ]  Yes [ ]  No |
| Created email |  |
| Date Created |  |