

Agreement to Learn

The learner and Mediation Institute Staff agree:

1. To work together with an intention to learn and facilitate learning with a willingness to actively listen, to ask questions to confirm understanding and to communicate openly.
2. Learners and staff have the right to be treated with respect during this process.

Roleplays

3. It is understood that Roleplays both online and face to face are designed to give the student mediator the opportunity to practice the mediation process in a safe environment and in good faith from all participants.
4. It is expected that those playing the “client” character in a role provide the mediator with sufficient conflict for the Mediator to work with and considering the mediators experience. Do not get carried away or become stubbornly entrenched in your position.
5. Learners are required to observe at least one mediation roleplay **prior to** participation as a Mediator or Client.
6. When participating in roleplays you will be expected to be respectful towards other learners and trainers and conduct yourself accordingly.
7. Disrespectful language towards mentors or outrageous behaviour is not acceptable.
8. The trainer or coach may elect to pause or stop the mediation at their discretion.
9. Feedback is done in a group to maximise learning for the mediator and parties. A learner may request the trainer or coach provide a private feedback session.

Feedback

10. Learning new skills requires practice and feedback on your performance. Self-reflection and self-awareness is supported by encouraging learners to evaluate your own performance in role plays.
11. You will be given constructive feedback following role plays and other assessment. This may include live feedback your mediation roleplays and may be in the presence of other staff, learners or observers.
12. Learning is more effective if most feedback is focused on reinforcing what is done well and corrections are given in terms of what to do differently and how to make that change. Feedback is intended to support, encourage and develop skills and understanding.

Privacy

13. Mediation Institute embraces a shared learning approach and learners will participate in discussions, collaborations, role plays and other activities where contact information such as email addresses and phone numbers may be shared between learners to facilitate communication. Any learner with privacy concerns is responsible for contacting Mediation Institute to discuss their concerns about the sharing of your contact information.
14. Mediation Institute may take video recordings or photographs of learning activities. These media files may be used in a variety of ways such as learning resources or for marketing purposes. They may be stored on websites open to public viewing such as Facebook, Vimeo and You Tube. ***Any learner with privacy concerns is responsible for contacting Mediation Institute to discuss their concerns about sharing of their images or voice recordings.***

Mi Supervision

15. Participating in Group Supervision sessions may be part of your course curriculum. Learners are encouraged to maximise their engagement and various times and dates are made available.
16. Mi Supervision is modelled on positive supervision principles and supervision should be an enjoyable and constructive experience. Any disagreements between supervision group member's beliefs, values, opinions or any other matter should be discussed in a respectful and thoughtful manner with respect for diversity and the value of difference.
17. Personal attacks, insults, aggressive language or other behaviour that is intended to intimidate or impose upon other people is completely unacceptable.
18. The confidentiality of client information must be protected during work placement. Client names should not be used during supervision and descriptions of their circumstances kept sufficiently vague or modified to avoid their identity being apparent.

Workshops

19. Participation in workshops is an important part of the some of our course. You are expected to participate in workshops. If you are unable to attend a workshop you must apply for an exemption.
20. Learners are fully responsible for any costs associated with traveling to or attending workshops associated with their course.

I _____ hereby acknowledge that I have read and understood the AGREEMENT TO LEARN.

Signed _____

Scan and email to office@mediationinstitute.edu.au or
post to Mi Mediation Centre, 730B Centre Road, Bentleigh East Victoria 3165